## PHUHS ACTIVE/APPROVED VOLUNTEERS 2020/21 NAVIGATING THE VOLUNTEER SYSTEM



## **To Become Active or Re-Activate Active Status:**

Please log into the PCSB website: https://www.pcsb.org/volunteer

Whether you are becoming Active for the first time or Reactivating for the new school year you will need your V. account username and password that you receive when you become a volunteer. Keep this somewhere handy because every school year you need to reactivate to Active Status before you can volunteer in the school system. Your username is: V.lastname followed by your first initial and your password is your last name (Capitalize the first letter only) and your full birth year.

Example: Wendy Smith, username is: V.SMITHW and your password is your last name (Capitalize the first letter only) and the year you were born. So it would be: Smith1979

When school begins please "Reactivate" your status on your home computer or laptop, not any mobile device due to many problems. Please answer the criminal offense questions and be sure to "Agree" with the confidentiality statement to save your answers. Your screen may not change but you may sign out.

Your 2020/21 PHUHS badge will be issued the first time that you sign up to volunteer.

Your V. account is also where you enter your volunteer hours so make sure to keep your information handy. Thank you for being a volunteer at PHUHS and please contact me with any questions.

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